



To enrich lives through effective and caring service



Santos H. Kreimann
Director

Kerry Silverstrom
Chief Deputy

Gary Jones
Deputy Director

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

40 June 19, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

June 19, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO EXTEND TEMPORARY AND AS-NEEDED SECRETARIAL, CLERICAL AND
SUPPORT PERSONNEL SERVICES WITH
APPLEONE EMPLOYMENT SERVICES, CONTRACT NO. 76207
AMENDMENT 3
(FOURTH DISTRICT)
(3 VOTES)**

SUBJECT

This action will extend the current contract for temporary and as-needed secretarial, clerical and support personnel services for up to six months on a month-to-month basis.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Chairman to execute Amendment 3 to Contract Number 76207 with AppleOne Employment Services, which will extend the existing temporary and as-needed secretarial, clerical and support personnel services contract for up to six months on a month-to-month basis at the existing rates, terms and conditions.
2. Authorize the Director of the Department of Beaches and Harbors to increase the contract amount by a sum not to exceed 10 percent (\$12,500) during the month-to-month extension period for additional, unforeseen services within the scope of this contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The existing contract between the Department of Beaches and Harbors (Department) and AppleOne

Employment Services (AppleOne) will expire on June 30, 2012. A Request for Proposals (RFP) for these services was issued on February 29, 2012, with three responses received for evaluation. We have received a Notice of Intent to Request a Proposed Contractor Selection Review from one of the proposers not being recommended for award of the contract and, therefore, need additional time to complete the RFP process. Approval of the recommended action will enable the Department to continue to utilize temporary support personnel to complete critical work assignments without an interruption of service.

The contractor has agreed to maintain the same rates, terms and conditions for the additional six months possible.

Implementation of Strategic Plan Goals

The extension of the contract will promote and further the Board approved Strategic Plan Goal of Operational Effectiveness (Goal 1), by enabling the Department to utilize cost-effective temporary and as-needed secretarial, clerical and support personnel to complete critical work assignments.

FISCAL IMPACT/FINANCING

The maximum cost to provide temporary and as-needed secretarial, clerical and support personnel services through the six-month extension period is \$125,000. There is sufficient appropriation in the Department's FY 2012-13 Recommended Budget to fund the cost of the contract and for any additional or unforeseen services within the scope of this contract.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Amendment 3 (Attachment I) to Contract Number 76207 with AppleOne will be executed upon your Board's approval of this action.

AppleOne continues to be in compliance with all Board requirements. The Living Wage Program (County Code Chapter 2.2002) does not apply to these services as they are as-needed and intermittent. All rates, terms and conditions will remain the same during the maximum six-month extension period. The amendment has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action will allow for the continuation of temporary personnel services provided to the Department.

CONCLUSION

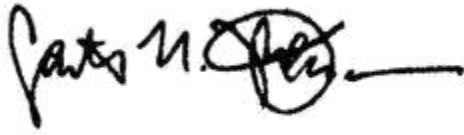
Authorize the Executive Officer of the Board to send two approved copies of this letter and two executed copies of Amendment 3 to the Department.

The Honorable Board of Supervisors

6/19/2012

Page 3

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Santos H. Kreimann", followed by a horizontal line.

SANTOS H. KREIMANN

Director

SHK:NAT:nat

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

AMENDMENT 3 TO CONTRACT NO. 76207

THIS AMENDMENT, made and entered into this 19th day of June, 2012, by and between the COUNTY OF LOS ANGELES, a body corporate and politic (hereinafter referred to as COUNTY), and APPLEONE EMPLOYMENT SERVICES (hereinafter referred to as CONTRACTOR).

WHEREAS, Contract No. 76207 (Contract) was entered into between the COUNTY and the CONTRACTOR on June 19, 2007 to provide temporary and as-needed secretarial, clerical and support personnel services for an initial period of three years, commencing June 19, 2007 through June 30, 2010, with two one-year renewal options; and

WHEREAS, Part I, Section 1.3.2 of the Contract provides that the Director of the Department of Beaches and Harbors may exercise renewal options of the Contract with the CONTRACTOR; and

WHEREAS, the COUNTY and the CONTRACTOR have renewed the Contract for both the first and second option years, with the second and last option year ending on June 30, 2012; and

WHEREAS, the COUNTY has determined that it is in its best interest to extend the contract for up to an additional six months on a month-to-month basis at the same cost and terms; and

WHEREAS, the CONTRACTOR is willing to continue to provide these services under the Contract's existing terms and conditions as amended by this AMENDMENT.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 76207 between them shall be amended as follows:

1. PART ONE of the Contract is amended to add the following Paragraph to read as follows:

1.3.5 Further Extension of the Contract. The Contract will be extended

for up to six months on a month-to-month basis from July 1, 2012 through December 31, 2012. The extension period will commence upon written notice from COUNTY to CONTRACTOR and will end at the end of the six-month period, or earlier, upon 30-day written notice from COUNTY to CONTRACTOR.

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IN WITNESS WHEREOF, the County has caused this Amendment to be subscribed by the Chairman of the Board of Supervisors and the Contractor by its duly authorized officer, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By *Ben Yaroslowsky*
Chairman, Board of Supervisors

APPROVED AS TO FORM:

JOHN F. KRATTLI
County Counsel

By *Chit Ansalser*
Deputy

ATTEST: SACHI A. HAMAI
EXECUTIVE OFFICER
CLERK OF THE BOARD OF SUPERVISORS
By *Sachelle Smitherman*, Deputy

I hereby certify that pursuant to
Section 26103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By *Sachelle Smitherman*
Deputy

AppleOne Employment Services

By *Ara Calagno*

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES



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JUN 19 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

76207 Supplement No. 1